



*Life Point Church
Wedding Guide*

CONGRATULATIONS

The decision to be married is one of the most important ones you will ever consider. The commitments you will be asked to make during your wedding ceremony and the vows you will exchange are sacred; they are meant to last a life time.

We at LifePoint count it a privilege to assist you as you work to make your wedding day a memorable event. Our hope is that the entire ceremony can be one which will lay a solid foundation for your life together as a couple, and be honoring to God.

The Bible teaches that marriage is a covenant relationship between one man and one woman for life. The New Testament states that marriage is to be held in honor among all (Hebrews 13:4). This is how it should be since marriage was God's gift to His children before sin entered the world, part of His original design. While sin has prevented marriage from being everything He intended, God is a God of redemption. He has been at work throughout history reconciling men and women to Himself through Jesus Christ, and then enabling those who trust in His grace to experience marriage in harmony with His original design.

With marriage being the most intimate of all earthly relationships and a lifelong commitment, the elders of LifePoint Church require that the couple meet with the pastor performing the ceremony for a minimum of three pre-marital counseling sessions. While the content may vary with each couple, the purpose is to talk over some of the concepts which are at the heart of marriage as God designed it. Time is also given to discussing the ceremony itself with the hope of planning a time that is honoring to God.

We obviously live in an imperfect world with growing numbers of men and women in our churches having gone through the agony of a divorce, an issue the Bible frequently addresses. If one or both of the persons to be married at LifePoint should be in this category, please make plans to share the circumstances of the divorce with the pastor you are requesting to officiate at your wedding.

Another issue that is commonplace in today's culture is couples living together, an arrangement clearly contrary to God's design. While the desire of our church is to meet people where they are in their spiritual journey, we also are called to give biblical counsel on how to build a meaningful life together. Living together in an immoral relationship clearly goes against God's design and is a poor foundation for marriage. If the couple came to know Jesus Christ and gave clear evidence of beginning to follow His ways, having a wedding ceremony at LifePoint Church could be a possibility.

While no one has a perfect past, marriages that thrive and are blessed by God are the ones where both the husband and wife are embracing Jesus Christ as their common treasure, are adhering to the Bible as their common blueprint, and are relying on prayer as their common resource.

WEDDING POLICY

Our pastors only conduct weddings for those who are members or regular attendees at LifePoint and their immediate family members. If the engaged couple has a family member or close friend who is in the ministry, our pastors are glad to include this person in the ceremony in a way that seems appropriate. In special circumstances, other pastors may be permitted to officiate at LifePoint weddings with the approval of the lead pastor.

A minimum of three pre-marital counseling sessions with the pastor officiating at the wedding is required.

LifePoint attendees may request use of the facility 12 months in advance of the wedding date.

As part of your wedding fee, you will be assigned a LifePoint Ceremony Coordinator who will assist with the details of your ceremony and the use of the facility.

Non-negotiable Wedding Ceremony and Reception Guidelines

- Friday Evening Weddings
 - Building is available for decorating and rehearsal on Thursday beginning at noon and vacated by 9pm.
 - Day of wedding the building is available at 9am and must be cleaned up and vacated by 11pm.
- Saturday Weddings
 - Building is available for decorating and rehearsal on Friday beginning at noon and vacated by 9pm.
 - Day of wedding the building is available at 8am and must be cleaned up and vacated by 7pm.
- No weddings or receptions will be held on Sundays or holidays.
- No alcohol, tobacco products, e-cigarettes, or vaping is allowed on church property.
- All candles must be dripless and enclosed past the flame.
- All ceremony and reception music playlists must be submitted to the LifePoint Ceremony Coordinator and approved at least one month prior to the wedding date.
- DJ's can only play music from approved playlist and no requests can be taken from wedding guests or wedding party.
- No use of or moving of furniture, i.e., Café tables, or ministry booths.
- Do not adhere items, decorations, or signs to the walls or hanging of items from ceiling or rafters.
- Any outside tables or chairs need to be approved by Facility Director.
- Birdseed, bubbles, or flower petals (except flower girl) may only be used outdoors. Wedding party is responsible for the clean up of areas effected by use of these items.
- Immediately following the ceremony, all decorations and items must be removed from the Worship Center.
- Any vases/candleholders borrowed from the church must be cleaned and wax removed the same day as ceremony/reception and returned to the Cove storage area.
- The wedding party is responsible for the clean up of the kitchen, any equipment used, reception table decorations, dressing room areas, and any restroom area used during the ceremony preparation time.
- If an additional outside wedding coordinator is used, they must meet with both the Facility Director and LifePoint's Ceremony Coordinator. LifePoint's Facility Director has final say in all requests made by the outside coordinator on your behalf.

HONORARIUMS & FEES

The base fee for all weddings is \$400 (plus \$50 application fee), which covers custodial services, stage/technical tear down and reset, as well as the Ceremony Coordinator and sound technician fees.

The room fee for a rehearsal dinner is an additional \$50.

The room fee for a reception is an additional \$350.

Payment schedule

\$50 due with application

50% of total fee is due upon initial meeting with the Facility Director

Remaining balance is due one month prior to wedding.

All checks payable to LifePoint Church and must be given to the Facility Director.

If the wedding is cancelled prior to 30 days before the wedding, the fees are refundable except for the \$50 application fee.

Musicians' Honorariums

This is based on the amount of music desired, any required coordination of rehearsal times, and is determined by the couple and the musicians.

Pastor's Honorariums

Consideration should be given to time spent in the pre-marital counseling sessions, the rehearsal, and the wedding when determining the pastor's honorarium.

WEDDING APPLICATION

[Click here](#) to download the wedding application.

Once completed it can be submitted to the Facility Director at jjohnson@lifepointindy.com, or at the church office. The Facility Director will contact you once your wedding application has been approved to set up a meeting to discuss details of your upcoming wedding.

RECEPTIONS & REHEARSAL DINNERS

Receptions must take place in the Multi-Purpose Room. Set up can begin at noon on the day of the rehearsal. The facility will be set per the diagram obtained from you through the Ceremony Coordinator. If having the rehearsal and reception at LifePoint, the custodial staff will only set up the room one time. The wedding party is responsible for clean-up after the rehearsal dinner.

You may use the caterer of your choice. They are welcome to use our kitchen facilities provided prior approval has been arranged. It is your responsibility to provide all supplies for the reception/dinner such as tablecloths, serving dishes, cups, napkins, plates, utensils, punchbowls, etc.

Friday receptions must be concluded, cleaned up and premises vacated by 11 p.m.

Saturday receptions must be concluded, cleaned up and premises vacated by 7 p.m.

Rehearsal dinners may be held at the LifePoint Church based on availability.

Multi-Purpose Room can comfortably accommodate 224 guests.

What LifePoint Church provides for the ceremony:

- Ceremony Coordinator who helps guide you through details of ceremony and expectations of LifePoint Church, as well as the transition into the reception. Ceremony Coordinator will not stay through entirety of the reception.
- Stage/platform cleared (except stage-right instrument section and piano)
- Piano use
- Sound technician
- Guest book table or lectern
- Wooden sofa table for unity candle/communion
- Three full-length mirrors in Bridal room
- Bridal room for dressing and preparation
- Groom's room for dressing and preparation

What LifePoint Church provides for the reception:

- Use of the Multi-Purpose Room
- Sound system with microphone
- Pub-height round table for cake
- Gift table
- One-time set up of tables and chairs
- Metal folding chairs
- 120" round tables (28)
- 8' rectangle tables (21)
- 6' rectangle tables (5)
- 4' rectangle tables (3)
- Basketball goals will be retracted
- Various sizes of glass vases (must only be used with dripless candles provided by the bride and groom)
- Use of kitchen area and some equipment (i.e. food warmer, ovens, dishwasher, limited refrigerator space, and ice machine)
- Paneled curtain for backdrop



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